

#-S-MOD. AGENCY
Division/Program
Services Contract Modification

Contract ID: Narrative contract name; Contract number; ADPICS BPO #.

Contract Approved: (Enter original BPW approval information, i.e. DBM Item # (date).)

Contractor: (Enter Contractor name, city and state)

Contract Description: (Enter short narrative describing contract – should be identical to the original contract agenda description.)

Modification Description: (Enter short narrative describing the mod)

Original Contract Term: (Enter inclusive dates to include number/length of renewal options, i.e. 9/1/2010 – 8/31/2013 (w/2 one-year renewal options). Original Contract start and end dates entered must agree with the original Contract, the original BPW Agenda Item, if any, and the original ADPICS BPO.)

Modification Term: (Enter inclusive dates of the mod, i.e. 9/1/2013 – 6/30/2014. Modification start and end dates must agree with the mod document and ADPICS.)

Original Contract Amount: (Enter base period amount of the original contract. The award amount for the base period entered here must agree with the original Contract, the original BPW Agenda Item, if any, and the original ADPICS BPO.)

Modification Amount: (Enter the dollar amount of the modification followed by the duration of the modification, such as “(1 Year)”. The modification amount must agree with the Contract mod document and the ADPICS CO.)

Prior Modifications/Options: (Enter “None” or a discrete amount if there was any prior modification(s) and/or option(s) “see page X” (if there are more than two prior actions). When there was any prior modification(s) or option(s), either under this bullet or create a page with prior modification/option renewal history. For each prior mod or option include: the amount, what the action was and the period covered, including BPW item numbers and approval dates, if applicable, i.e. \$3,250,000 [Renewal Option #1: 7/1/2013 to 6/30/2014; DBM Item 10-S-OPTION (6/12/2013)].)

Revised Total Contract Amount: (Enter the dollar total which is the sum of the amounts of the original contract, plus all prior modifications/options, plus this modification.)

Percent +/- (This Modification): (Enter percentage (to one decimal point) derived from the dollar amount of this modification divided by the original base amount of the contract.)

