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ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

QUESTIONS AND RESPONSES # 2
PROJECT NO. 050B0400001A
State Medical Director & Occupational Medical Services for Maryland State Agencies
April 13, 2011

Ladies/Gentlemen:

This List of Questions and Responses #2, questions #2 through #10, is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of contract requirements, which are stated in the following questions of potential Offerors, are not binding on the State, unless the State expressly amends the RFP. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor asking the question as to what the contract does or does not require.

1. Can SAP evaluations be performed in locations through-out the state and nearest to the employee in need of services? Or is one central location preferred?

RESPONSE:

There is no requirement in the RFP that SAP evaluations must be conducted in a central location.

2. Is there a current vendor and if so for how long?

RESPONSE: The current vendor is Concentra Medical Centers. The current contract was awarded in 2005.

3. Is the state currently satisfied with current service provider if there is one?

RESPONSE: This question is irrelevant to the RFP.

4. Where are current services being provided?

RESPONSE: Services are currently provided at various locations throughout the State; the locations are operated by the vendor or subcontracted by the vendor.

~Effective Resource Management~

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5. *Can we get a copy of the staff matrix?*

RESPONSE: There is no staff matrix available for this contract. Offerors are to propose the staff necessary to complete the requirements of the RFP. Current staffing is not exclusive to the performance of the State's contract; moreover, such staffing is proprietary to the current Contractor and thus will not be disclosed.

6. *What is the total cost outlay presently?*

RESPONSE: The State has spent approximately \$8.9 million, from June 2005 to February 2011, under the current contract for services provided from June 2005 to February 2011.

7. *If there is no current vendor what is the reason for the RFP?*

RESPONSE: Concentra Medical Centers is the current vendor.

8. *What space and equipment will be made available by the state?*

RESPONSE: Services required under the RFP are performed either on-site at various locations and departments throughout the State or on-site at the Contractor's locations. Equipment needed to perform services is to be provided by the Contractor. As noted in Section 3.4, the State will provide facilities for the required kick-off meetings. Additionally, the State may provide facilities for meetings that are necessary to address problems and/or provide specified services.

9. *May we get a copy of the attendance list for the bidder's conference?*

RESPONSE: A copy of the attendance list for the bidder's conference may be obtain either through www.emarylandmarketplace.com or www.dbm.maryland.gov under Procurements in Progress.

10. *Would the Department consider carving out the RFP to have separate sections for MRO Services?*

RESPONSE: No. Offerors submitting proposals to the RFP must provide all services listed under the RFP. Offerors may use subcontractors to fulfill some of those services.

Remember proposals are due on April 20, 2011 no later than 2:00 p.m. If there are questions concerning this solicitation, please contact me via e-mail at ptracey@dbm.state.md.us or call me at (410) 260-7918 as soon as possible.

Date Issued: 04/13/2011

By:

Patti Tracey

Procurement Officer