

**MODIFICATION No. 2 TO  
PROCESS SERVER CONTRACT**

**THIS** Modification (the "Modification") is made this <sup>th</sup> 31 day of December, 2012, by and between the State of Maryland, acting through the Department of Budget and Management (the "Department"), and Legal Papers, Inc. ("the Contractor").

**WHEREAS**, the Department and the Contractor executed a small procurement contract dated October 20, 2011 for Process Server (the "Services") for the Department's Central Collection Unit, which was amended by a First Modification dated August 28, 2012 (collectively, the "Contract") to extend the term of the Contract and increase the not-to-exceed compensation amount to \$45,000.00; and

**WHEREAS**, the parties desire to extend the term of the Contract through February 6, 2013 and maintain the not-to-exceed compensation amount of \$45,000.00.

**NOW THEREFORE, THIS AGREEMENT WITNESSETH:** That for and in consideration of and subject to the mutual covenants and conditions hereinafter set forth, the Department and the Contractor hereby agree as follows:

**1. Term of the Contract**

Section 2 of the Contract shall be deleted in its entirety and replaced with the following:

"Performance under this Contract shall commence on October 20, 2011 and unless terminated earlier as provided in the Contract, shall be completed on February 6, 2013."

**2. Compensation and Method of Payment**

Sentence 1 of Section 3(a) of the Contract shall be deleted and replaced with the following:

"The total compensation for services to be rendered by the Contractor shall not exceed \$45,000.00."

The remainder of Section 2 is unchanged.

**3. Scope of Modification.** This Modification amends the Contract specifically as described herein, as previously modified. Except as specifically revised by the terms of this Modification, all of the existing terms of the Contract shall remain in full force and effect and shall apply to this Modification. Per Section 12 of the Contract, this Modification does not change the scope of the Contract or the agreed-upon prices.

In WITNESS THEREOF, the parties have executed this Modification to the Contract as of the above-referenced date.

**CONTRACTOR:**  
Legal Papers, Inc.

**STATE:**  
MARYLAND DEPARTMENT OF  
BUDGET AND MANAGEMENT

[Redacted] (SEAL)  
[Redacted]  
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(print name and title)  
12-21-12  
\_\_\_\_\_  
Date

[Redacted]  
[Redacted]  
\_\_\_\_\_  
1/3/13  
\_\_\_\_\_  
Date

[Redacted]  
Witness Samantha Widdin  
12-21-12

[Redacted]  
Witness

Approved for form and legal sufficiency this 27<sup>th</sup> day of December 2012.  
[Redacted]  
Assistant Attorney General  
[Redacted]