

**Amendment #3
Attachment AA-2
Meetings**

**Proposed meeting agendas shall be submitted to the DPSCS Contract Manager and all applicable Department staff at least 10 days prior to each meeting.*

<u>RFP Section</u>	<u>Meeting</u>	<u>Timeframe</u>	<u>Attendees:</u> <u>[along w/Contractor's Statewide Medical Director]</u>
3.19.1	Weekly Start Up Meetings	Weekly	DPSCS Contract Manager Contractor's Contract Manager Contractor's Statewide Medical Director
3.6.3.4	Administrative and Clinical Management Meeting	Monthly	Internal Contractor Employees
3.49.2.1	Multi-Disciplinary Regional Infection Control Meeting [within each Service Delivery Area]	Monthly	Contractor's Regional Medical Director Contractor's Regional Director of Nursing Contractor's Regional Infection Control staff appropriate DPSCS personnel
3.49.2.1 3.49.2.4	Multi-Disciplinary Statewide Infection Control Meeting [within each Service Delivery Area]	Monthly	Contractor's Director of Infection Control Contractor's Regional Medical Directors Contractor's Statewide DON Contractor's Regional Directors of Nursing Pharmacy Contractor's Statewide Director DPSCS Director of Infection Control ACOMs DPSCS Contract Manager DPSCS Medical Director ~ as appropriate and necessary ~ representatives from the Dental and Mental Health Contractors, local health departments, the Department of Health and
3.55.2(3)	Monthly Statewide Multi-Disciplinary Continuous Quality Improvement (CQI) Meeting [in each Service Delivery Area]	Monthly	chaired by the Contractor's Service Delivery Area's Medical Director. Membership shall include, but not be limited to: (a). The Assistant Commissioner of Correction/designee for the SDA, (b). The Department's Area Contract Operations Monitor (ACOM), (c). The Contractor's Area DON, (d). A Dental Contractor representative, (e). The Mental Health Contractor's Area Psychiatrist, (f). The Contractor's Area Infection

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3.55.2(1)	Quarterly Statewide Multi-Disciplinary Continuous Quality Improvement (CQI) Meeting	Quarterly	chaired by the Contractor's UM Medical Director: Department's Medical Director, Director of Mental Health and Director of Social Work; (b). The Department's Director of Nursing, (c). The Contractor's Infection Control Staff, (d). Directors of Nursing and Regional Medical Directors of the Contractor and the Medical Professionals of other health delivery modules.
3.49.2.4	Service Delivery Area (SDA) Meeting ~ Department Advisory Council Meeting	Monthly	Assistant Commissioner of Correction/designee for the SDA, (b). The Department's Area Contract Operations Monitor (ACOM), (c). The Contractor's Area Director of Nursing, (d). The Contractor's Area Dentist, (e). The Contractor's Area Psychiatrist, (f). The Contractor's Area Infection Control Coordinator/designee, (g). The Department Chief Psychologist(s) within the SDA, (h). Representatives from other departments as appropriate
3.2.4 3.49.2.1	Monthly Multi-Disciplinary Regional Infection Control Meeting [within each Service Delivery Area]	Monthly	Contractor's Regional Medical Director Contractor's Regional Director of Nursing Contractor's Regional Infection Control staff appropriate DPSCS personnel
3.60.1.1	Monthly Regional Pharmacy and Therapeutics (P & T) Meeting	Monthly	Contractor's Regional Medical Director Regional Director of Nursing, Regional Operations Manager, Regional Health Services Administrators, Regional Psychiatrists, Regional Psychologists and Dental Representatives

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3.60.1.2	Quarterly Statewide Pharmacy and Therapeutics (P & T) Meeting	Quarterly	Director of Clinical Services Statewide Medical Director, Statewide Director of Nursing, Utilization Director, Regional Medical Directors, Psychiatric Directors, Dental Representatives, the DPSCS Medical Director, the DPSCS Director of Nurses, the DPSCS Director for Mental Health, Regional Pharmacists
3.69.4.3	Quarterly Bon Secours Meeting	Quarterly	Contractor's Medical Director for Utilization Management
3.4.3	Quarterly Regional Multi-Disciplinary Trends/Cost Effective Practices Meeting	Quarterly	<ul style="list-style-type: none"> • Contractor's Contract Manager • Contractor's Regional Medical Director • other DPSCS Health Care Contractors (as requested)
3.19.1	Weekly Start Up Meetings	up to sixty (60) days following contract commencement	DPSCS Contract Manager Contractor's Contract Manager
3.19.2	Initial Kick-Off Meeting	to be determined by DPSCS Contract Manager in cooperation w/Contractor's Contract Manager	DPSCS Contract Manager Contractor's Contract Manager